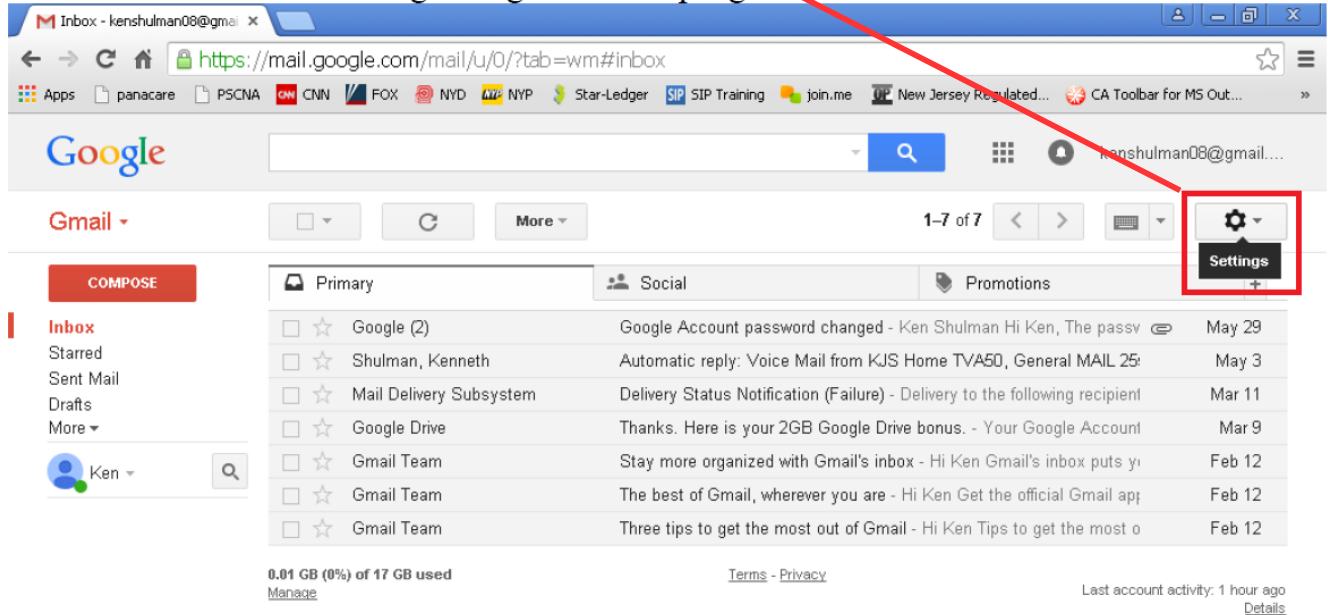


**Copied from George Leone**  
**General Info for Different Systems**  
**Voice Mail to Email With Gmail Special Conditions**  
**Log Into Your Gmail Account**

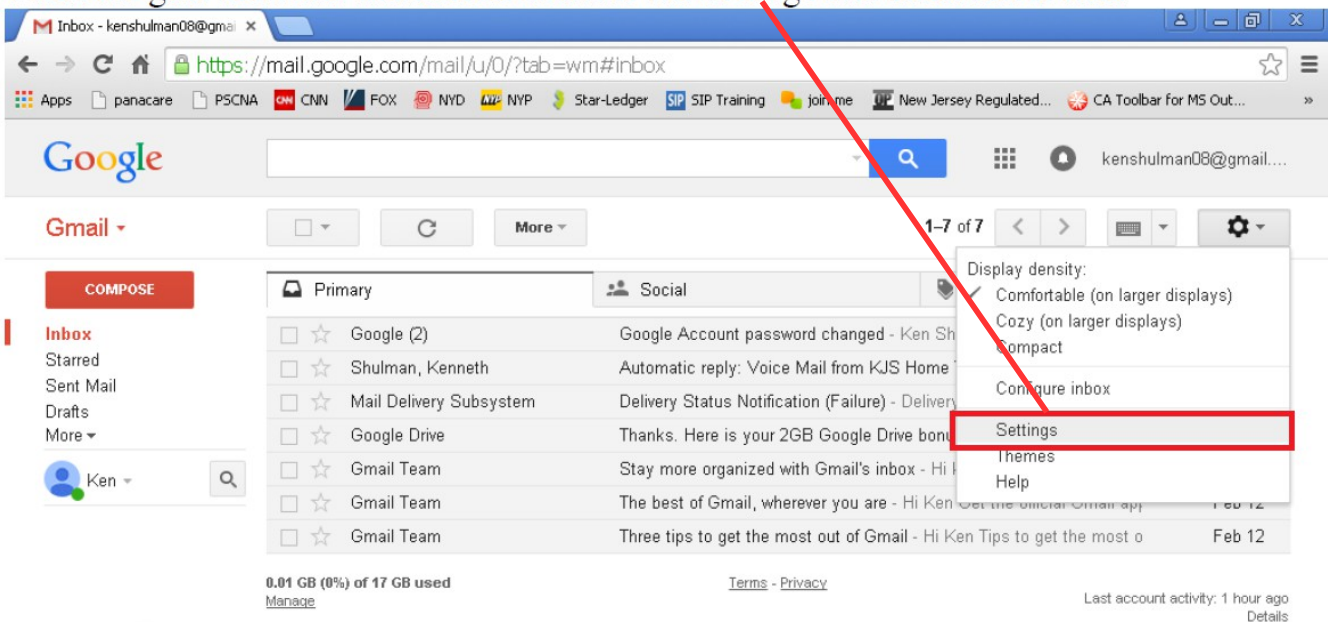
For Gmail to work with Different systems for voice mail to email integration there are three (3) settings that need to be set correctly in the Gmail account.

If you do not see the Gear.  
Go to Page 4

The first one is under settings the gear icon top right.



Click the gear icon and then scroll down to the settings and click select that.



You will see the following tab choices.

The screenshot shows a web browser window with the Gmail Settings page. The address bar displays the URL <https://mail.google.com/mail/u/0/?tab=wm#settings/general>. The browser's taskbar at the bottom shows several open applications, including "PBX Unified Maintena...", "NS Unified Web Main...", "Settings - kenshulma...", and "Document1 - Microso...". The Gmail interface includes a left sidebar with navigation links like "COMPOSE", "Inbox", "Starred", "Sent Mail", "Drafts", and "More". The main content area is titled "Settings" and features a horizontal menu with tabs: "General", "Labels", "Inbox", "Accounts and Import", "Filters", "Forwarding and POP/IMAP", "Chat", "Labs", "Offline", and "Themes". The "General" tab is selected, showing various settings. Under "Language:", the "Gmail display language" is set to "English (US)", and the "Enable input tools" checkbox is checked. Under "Phone numbers:", the "Default country code" is set to "United States". The "Maximum page size" section shows "Show 50 conversations per page" and "Show 250 contacts per page". The "Images" section has the "Always display external images" option selected. The "Default reply behavior" is set to "Reply". The "Default text style" is set to "Sans Serif". The "Conversation View" is set to "Conversation view on".

Settings - kenshulman08@gmail.com

<https://mail.google.com/mail/u/0/?tab=wm#settings/general>

Google

Gmail Settings

COMPOSE

Inbox  
Starred  
Sent Mail  
Drafts  
More

Ken

No recent chats  
[Start a new one](#)

General Labels Inbox Accounts and Import Filters Forwarding and POP/IMAP Chat Labs Offline Themes

Language: Gmail display language: English (US)  
[Change language settings for other Google products](#)

☒ Enable input tools - Use various text input tools to type in the language of your choice - [Edit tools](#) - [Learn more](#)

☐ Right-to-left editing support off  
☐ Right-to-left editing support on

Phone numbers: Default country code: United States

Maximum page size: Show 50 conversations per page  
Show 250 contacts per page

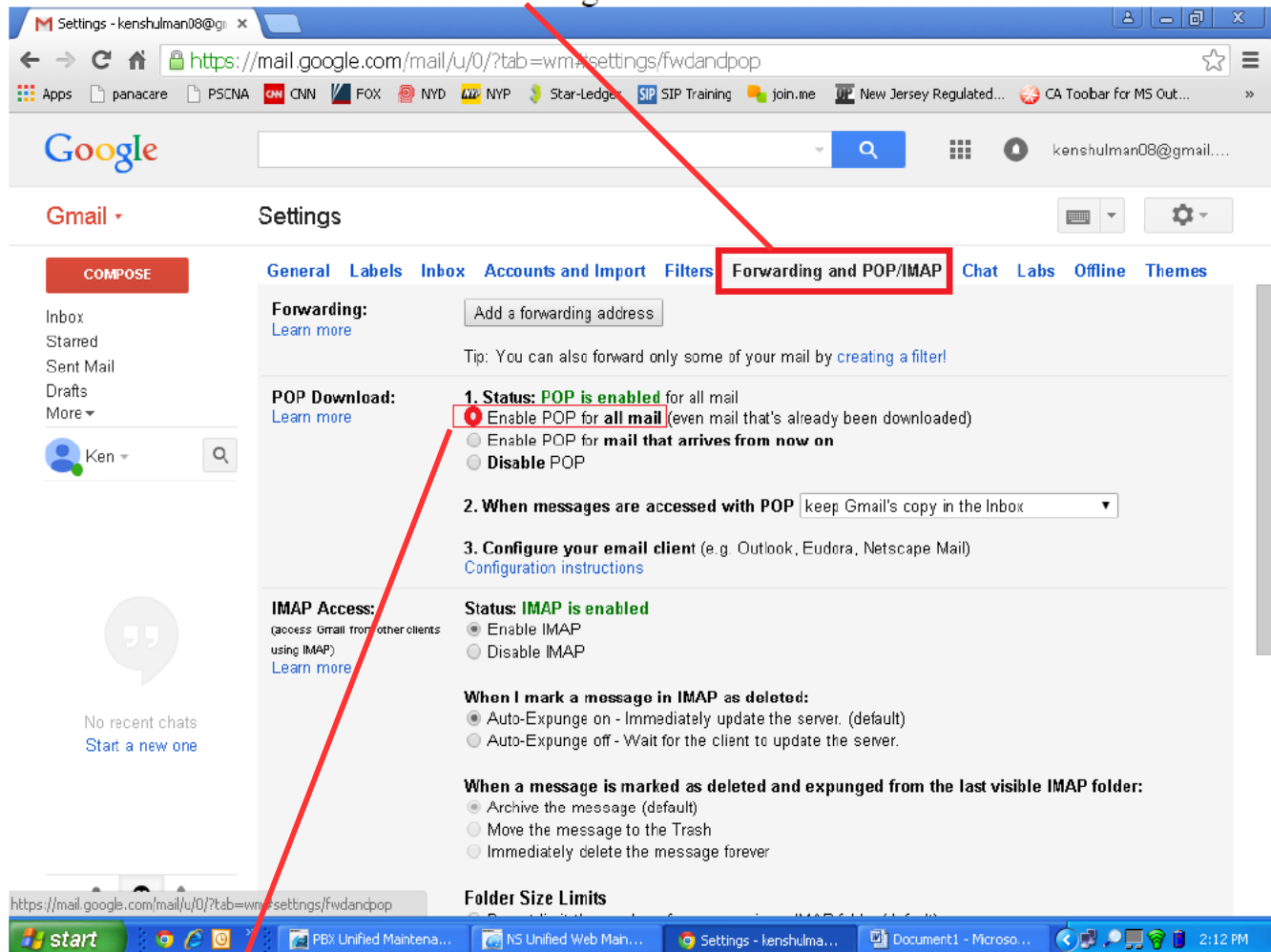
Images: ☒ Always display external images - [Learn more](#)  
☐ Ask before displaying external images

Default reply behavior: ☒ Reply  
☐ Reply all  
[Learn more](#)

Default text style: Sans Serif  
(Use the 'Remove Formatting' button on the toolbar to reset the default text style)

Conversation View: ☒ Conversation view on  
☐ Conversation view off  
(sets whether emails of the same

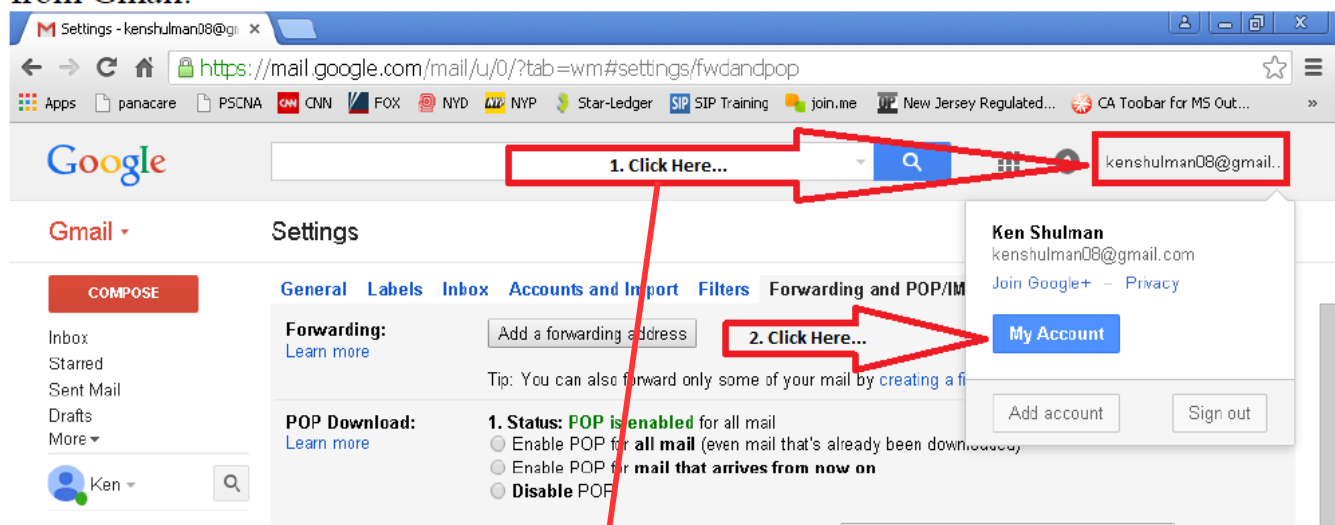
Click the tab with the label of Forwarding and POP/IMAP.



Under POP Download make sure the POP is Enabled is set. If not you need to enable POP.

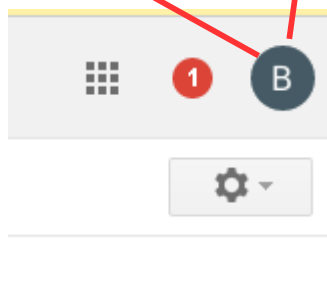
Don't forget to click the "Save Changes" button on the screen.

Next you then need to access My Account settings. This is done differently depending upon the account and your display. It can usually be found by clicking on the account name upper right corner. If you are unable to locate this you will need to seek support from Gmail.



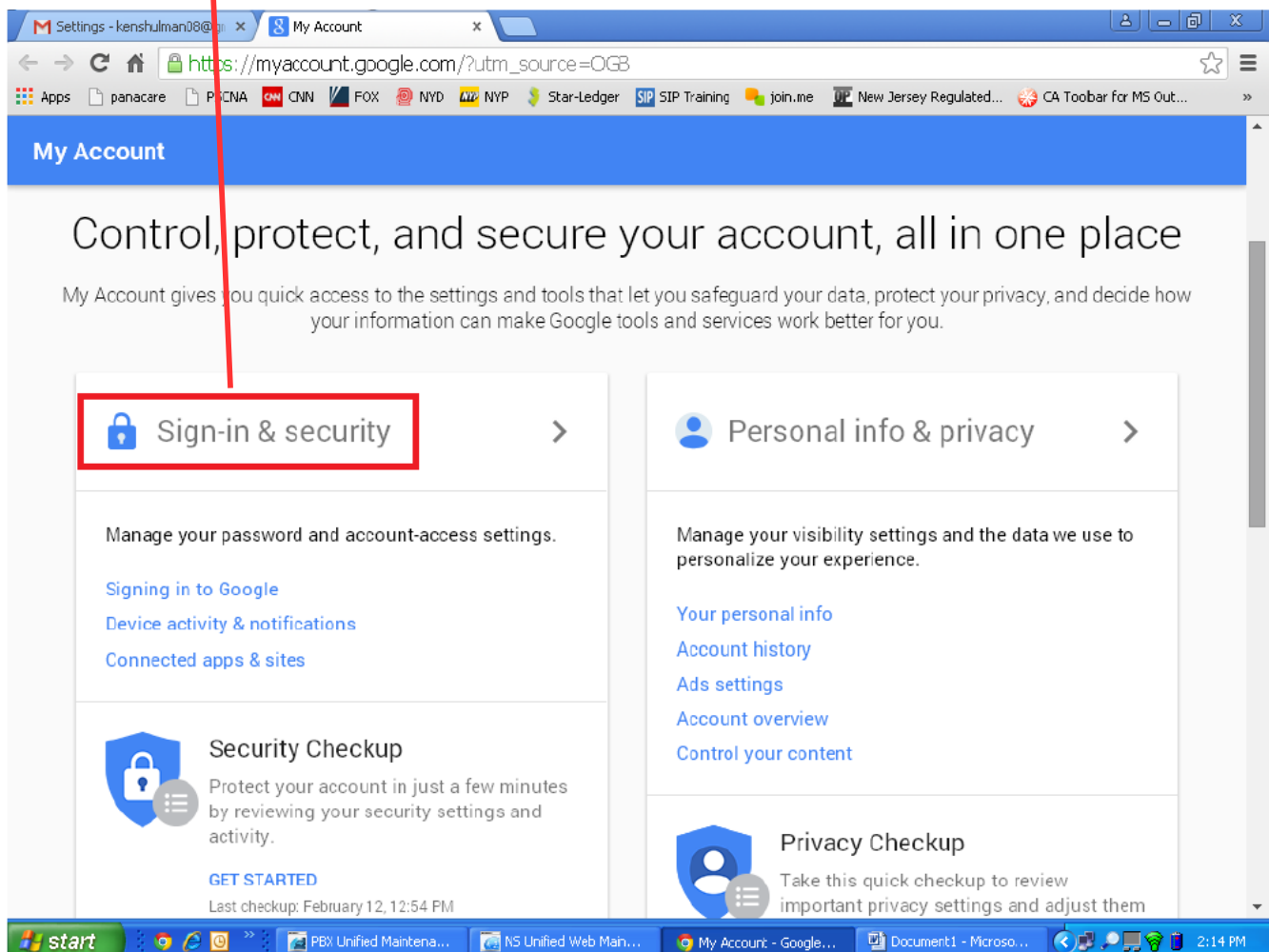
**Note:**  
You may see a letter in a circle instead of your name.

Here is an example:

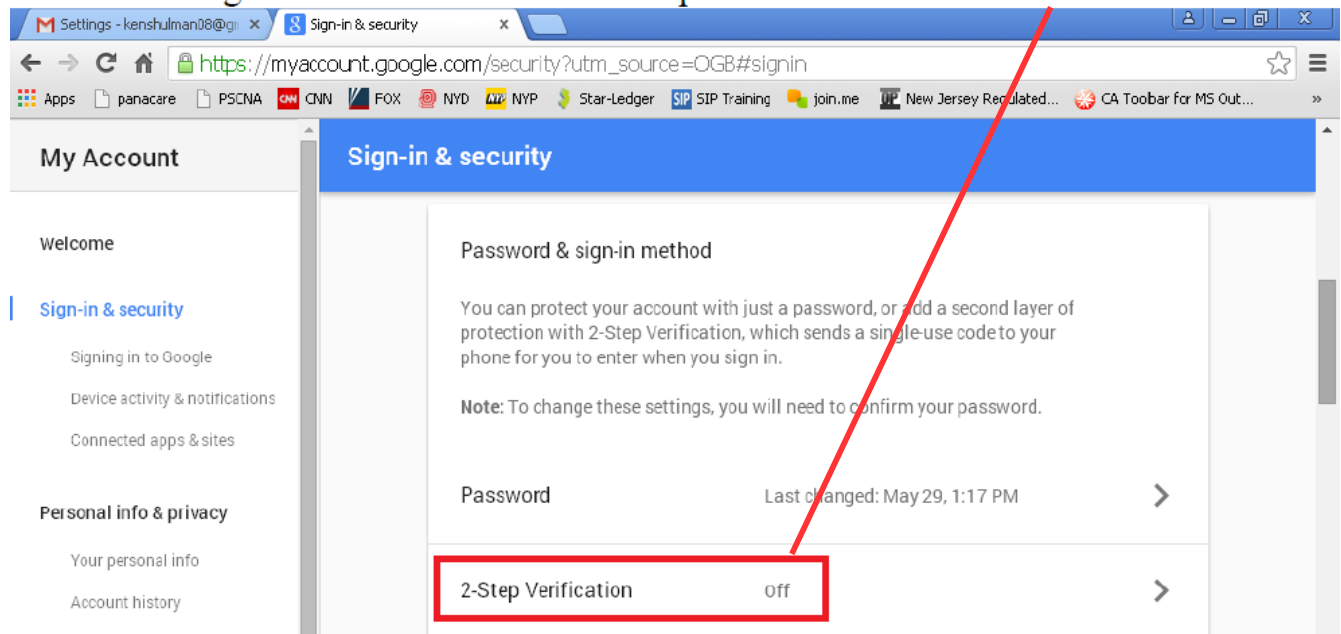


Click on it.

Click on Sign-in & security



This will bring up another screen. The first setting that needs to be set is under the Password & sign in method. Make sure 2-Step Verification is set to **OFF**.



After this scroll down to the bottom of the page, to the section Allow less Secure Apps and make sure that is **ON**.

